

COMPUTER USE POLICY

USAGE REQUIREMENTS:

E-Devices designated for In- Library Use Only may not leave the library under any circumstances.

Borrowers of In-Library Use Only e-devices, or their adult signatories, agree to accept full financial responsibility for the device for the duration of use, including failure to return the device and accompanying equipment, and any damage incurred to the device through abuse or misuse. By checking out any mobile e-device, patrons agree to not leave the e-device unattended and that if the e-device is lost or stolen while checked out to them, the patron is responsible for the cost of its replacement.

When using operations that produce sound, patrons must use headphones.

Patrons may not purchase and/or download content onto the Library's devices. Any content purchased will be charged to the patron's account.

The Columbus Public Library disclaims all liability for loss of confidential information or damages resulting from that loss, and accepts no responsibility for breach of privacy. Refer to the Internet Safety and Use Policy for guidelines and legal requirements.

USAGE PROCEDURE:

Patrons must leave a photo ID, or other personal item, with staff while In-Library Use Only e-devices are checked out.

Return all e-devices to a staff member where it will be checked in and, if applicable, your ID will be returned. Devices must be returned to a staff person at least 15 minutes before the library closes. Devices returned via a book drop will be charged a fine (see Schedule of Fines and Service Fees).

The Columbus Public Library reserves the right to refuse this service to patrons who do not follow the lending policy or are repeatedly late in returning devices.

Adopted by the Library Board on 7/9/15, revised by Library Board 4/12/18, effective 10/1/18